



Dear Applicant,

We are delighted that you or your organisation has decided to join The Indegenous.

Your application will receive personal attention from the Membership Focal Point the Indegenous.

Please read the “Help and Instructions” section below that will guide you through the steps involved to complete your application. You can apply under one of the following categories:

- Category A: Indigenous peoples’ organisations - youth, community, regional etc.
- Category B: Non-governmental organisations including academic institutions;
- Category C: Affiliates and indigenous individuals;

Membership is available at all times of the year.

Please also consult the Member pages of The Indegenous website, where you will find the documents you need to consult while completing your application, as well as the application form: <https://theindegenous.org/membership>

We look forward to receiving your application file. Once you are done filling out the form, send it to us at iwantin@theindegenous.org or membership@theindegenous.org

The Indegenous Network



Help and instructions: What do you need to do?

Before completing your application, please refer to the following documents:

- **The Indigenous's Statutes and Regulations** adopted by The Indigenous Benefactor Members: You need to confirm that your organisation shares and supports the objectives of The Indigenous as set out in the [Statutes and Regulations](#).
- **[Benefits for Members](#)**: by joining The Indigenous Network, you will benefit from the organisation's credibility, knowledge base and convening power, extensive networking opportunities and access to high-level political, economic and social decision making. Being a Benefactor Member of The Indigenous Network enables you to both advance your own cause and to strengthen common action in overcoming barriers to a sustainable future.
- **Membership Dues Guide**: Membership to The Indigenous Network as a benefactor is free.

Category A: Indigenous peoples' organisations (IPOs)

IPOs must comply with the following requirements:

- Be a not-for-profit entity which conforms with the law of the State where its seat is located; OR a community based organisation that works towards the benefit of indigenous peoples.
- Have been in existence for at least three years;
- Be autonomous in administration and governance¹; and
- Have, as its primary constituency, indigenous peoples.

Other requirements:

IPOs must submit a copy of their Statutes/Bylaws/Constitution documents and their **latest annual financial statements**. If the organisation is not required to have a statutory audit the **latest annual financial statements** approved by the Board or governing body can be provided. Total expenditure is defined **all expenditure of the organisation during the year, irrespective of the funding source and including interest costs and taxes**.

Category B: Non-Governmental Organisations (NGOs)

NGOs must comply with the following four main requirements:

- be a not-for-profit entity which conforms with the law of the State where its seat is located;
- have been in existence for at least three years
- have a board that is autonomous and independent²; and
- have a governance structure which is transparent, accountable and representative³.

Other requirements:

- NGOs must submit a copy of their Statutes/Bylaws/Constitution documents and their **latest annual audited financial statements together with a reconciliation (highlight) to the declaration of total expenditure**. If the organisation is not required to have a statutory audit the **latest annual financial statements**

¹ Is deemed to mean an organisation whose decision-making processes adhere to the provision contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and is not controlled or duly influenced through financial or other pressures exerted by government agencies or public or private entities.

² Is deemed to mean a board whose decision-making processes adhere to the provisions contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and are not controlled or unduly influenced through financial or other pressures exerted by government agencies or public or private entities.

³ Is deemed to mean that the statutes/articles, regulations/bylaws or other constitutive institutional instruments provide for a governance structure that affords the members of the organisation and/or its Board, fair and adequate participation in the business and governance of the organisation, that require the organisation to be transparent and accountable in its activities, finances and policies, and that such provisions are adhered to in the day-to-day business of the organisation.

approved by the Board or governing body can be provided. Total expenditure is defined as **all expenditure of the organisation during the year, irrespective of the funding source and including interest costs and taxes.**

In addition to the above requirements, any duly accredited university, similar institution of higher learning, specialized centre(s) and research institute(s), organized within a State, seeking admission in Category B

- an academic or professional entity of high standing; and
- autonomous in administration and governance⁴.

Category C: Affiliates (AF)

Indigenous individuals, unorganised members, government agencies, Subnational governments, National/ International Non-Governmental Organisations and Indigenous peoples' organisations wishing to apply as Affiliates can also apply to be a part of The Indegenous network.

Guidance on filling in the application form

- The application form is structured with 'form fields' which you should fill in to complete the form. These fields are highlighted by their light grey background. To enter your response, please click on the highlighted fields. Some fields restrict the values you can enter (dates, numbers, etc.) depending on the question.
- You can move from one field to another using the tabulation key.
- To select an option, simply click on the corresponding box. A cross will appear in the box to identify your selection. If you make a mistake, click the box again to clear it and then click the appropriate box.
- The text entry sections of the application form have a fixed font and length. Your answers must fit in the spaces provided on the application form.
- The signature boxes are unprotected and allow you to insert your electronic signature. Alternatively, you can print the form, sign it and return it to us by mail, or electronically as a scanned document (PDF format preferred).

Problems or questions?

Please contact us at membership@theindegenous.org and we will be happy to answer all your questions.

To learn more about The Indegenous, visit our public website: www.theindegenous.org

⁴ Is deemed to mean an organisation whose decision-making processes adhere to the provision contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and is not controlled or duly influenced through financial or other pressures exerted by government agencies or public or private entities.



Category of The Indigenous membership applied for:

General Information

(please enter the text in the frames or tick as appropriate)

Name of organisation (in your own language if you use the Roman alphabet):

Official translation of your organisation's name into English:

Acronym: _____ Date of foundation of your organisation: _____ (dd/mm/yyyy)

For NGOs, INGOs and IPOs: Please indicate the amount of your organisation's annual total expenditure in US dollars, corresponding to your latest annual audited report: _____

Preferred The Indigenous official language of your organisation: ☐ English ☐ French

Address

Street Address:

Street & Street Nr: _____

City: _____ Postal code: _____

Province/State: _____ Country: _____

Telephone:

Country code	Area code	Number
+		

Fax:

Country code	Area code	Number
+		

Email: _____

Website: _____

Mailing address (if different from the street address):

Street & Street Nr
or P.O. Box: _____

City: _____ Postal code: _____
Province/State: _____ Country: _____

Contacts for relations with The Indegenous

Please indicate in the sections below the contact details for the staff from your organisation who will be the main contact persons for relations with The Indegenous. It is important that you inform The Indegenous on a regular basis of any changes linked to these contacts (eg. staff leaving the organisation, change of e-mail address, etc), so that we can keep our database up-to-date.

Primary contact

This person will receive all correspondence from us and is responsible for dissemination within your organisation.

Title: (Mr/ Mrs/Ms/Dr/ Prof / Other) _____ Male Female Non binary

First name: _____

Family name: _____

Position: _____

Department : _____

Telephone: Country code Area code Number
+ _____

Email _____

Preferred language for receiving correspondence English French

Head of organisation

Please indicate the name of your Head of organisation (CEO/Director General, etc). This person will only be contacted for matters of the highest importance, e.g. to designate the Head of Delegation for Congress, for any electronic ballots, etc. (Please complete this section even if the person is the same as the contacts entered above.)

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other)	_____	Male	Female	Non Binary
First name:	_____			
Family name:	_____			
Position:	_____			
Department:	_____			
Telephone:	Country code +	Area code	Number	
Email	_____			
Preferred language for receiving correspondence	English		French	

Information about your organisation:

☞ This is only required for national and international NGOs and NGOs applying as Affiliates

Is your organisation a not-for-profit entity that conforms with the law of the State where its seat is located?	Yes	No
Does your organisation have a transparent, accountable and representative governance structure?	Yes	No
Does your organisation have a board that is autonomous and independent?	Yes	No
Does your organisation have a substantial record of activity in the conservation of nature? Provide concrete examples in the "Achievements" section of this form.	Yes	No

☞ This is only required for universities or similar institutions:

Is your organisation autonomous in administration and governance	Yes	No
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☞ This is only required for International NGOs and for International NGOs applying as Affiliates:

List the countries in which your organisation has activities:

List the countries in which your organisation has out-posted or country offices reporting back to headquarters (**please submit official documentation attesting the existence of these offices**):

Is the governing body of your organisation open to nationals from at least two States? Yes No

If yes, please specify their nationalities when more than one:

Does your organisation have a substantial record of activity in the conservation of nature?
Provide concrete examples in the “Achievements” section of this form. Yes No

⇒ *This is only required for Indigenous peoples’ organisations applying for IPO membership*

Is your organisation a not-for-profit entity that conforms with the law of the State where its seat is located? Yes No

Is your organisation autonomous in administration and governance?²⁴ Yes No

Does your organisation have, as its primary constituency, indigenous peoples and is it established by indigenous peoples for the advancement of indigenous communities? Yes No

Does your organisation have a substantial record of activity in the conservation of nature?
Provide concrete examples in the “Achievements” section of this form. Yes No

Applicant's Mission, Objectives and Activities

(for all categories)

IMPORTANT: Please stick to the maximum number of words indicated for each field.

Name of organisation

Country:

Description of your organisation/institution:

Maximum 100 words

Mission/Vision of your organisation/institution:

Maximum 100 words

Summary of your organisation's/institution's objectives as they appear in your Statutes / Bylaws / Articles of Association / other statutory document:

Maximum 300 words

Additional questions:

Provide concrete examples of how your organisation contributes to indigenous peoples integrity and issues

Is your organisation committed to engage in a respectful and collegial way with other Benefactor Members of The Indegenous?

AUTHORIZATION

➤ ***This page must be completed by the duly authorized Head of agency/organisation/institution.***

As Head of the agency/organisation/institution I hereby confirm that the information contained in this application is correct and that (name of organisation/institution) shares and supports the objectives of The Indegenous.

The below area is not protected to allow the inclusion of your electronic signature. (To insert the electronic signature: On the Insert tab, in the Illustrations group, click Picture. Locate the signature that you want to insert. Double-click the picture that you want to insert.) PLEASE USE THE ARROW KEY TO MOVE TO THE NEXT FIELD.

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____

First name: _____

Family name: _____

Position: _____

Date: (dd/mm/yyyy)

Signature: _____

Additional signature (if required by your organisation):

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____

First name: _____

Family name: _____

Position: _____

Date: (dd/mm/yyyy)

Signature: _____